CTP Program Update
A Presentation for NAFSMA

By Laura Algeo, CTP National Program Lead
June 26, 2017
In this presentation we will discuss:

- Award Winners of the 1st Annual CTP Recognition Program
- 2016 Grant Wrap Up
- 2017 CTP Program Accomplishments
- CTP Program Five-Year Operations Plan
- CoP Steering Committee Overview and Other CTP Program Updates
- CTP Grants Update, FY16 Statistics
- Training and Announcements
Announcement: 1st Annual CTP Recognition Program Winner!
We also named the winner the 1st Annual CTP Recognition Program!

The CTP Program successfully launched the 1st Annual CTP Recognition Program!

- The seven CTPs, listed below, were nominated from their peers from six Regions.
  - Arkansas Natural Resources Commission
  - Illinois State Water Survey
  - Kansas Department of Agriculture
  - Kentucky Division of Water
  - Maryland Department of the Environment
  - Oregon Department of Geology and Mineral Industries
  - San Antonio River Authority

- The Regions validated each entry.
- The Community of Practice (CoP) participated in a pre-vote where by the final three finalists were selected for the final live vote:
  - Illinois State Water Survey
  - Kentucky Division of Water
  - San Antonio River Authority

- On April 19, 2017 during the biannual CoP General Meeting, CTPs voted for the winners!
- The winner and honorable mention recipient were announced live at ASFPM. Today, we would like to highlight the first place recipient.
Grants Update, FY16 Statistics
Grants Update: FY16 Statistics

Percent of CTP Project Type

- Flood Risk Project: 85%
- CERC: 4%
- PM: 7%
- LOMR: 2%
- SP: 2%

Total CTP Cooperative Agreement Funding: $73,921,947

Number of Grantees: 80

Total Mapping Budget: $167,600,000

Over $51 million identified from Partners as leverage dollars
Grants Update: FY16 Statistics

Number of CTP Awards by Type and Amount in 2016

- Community: 9 awards, $4,492,001
- Non-profit: 5 awards, $1,708,005
- Regional: 9 awards, $5,379,806
- State: 49 awards, $58,001,262
- University: 8 awards, $4,341,003

Total awards: $74,930,874
2017 CTP Program Accomplishments and Updates
Since last year at NAFSMA, the CTP Program accomplished several milestones!

Over the past year, the CTP Program accomplished the following:

- FEMA Senior Leadership approved the CTP Program Five-Year Operations Plan (Ops Plan)
- The 2017 Mapping Activity Statement (MAS)/Statement of Work (SOW) documents were updated to include new performance measures from the CTP Menu of Measures
- The 2011 Blue Book was updated and published (the April 18, 2017 version is available on the CTP Collaboration Center and on FEMA.gov)
- CTP and FEMA staff completed the new EMI Special Topics Course technical session in March 2017
- The CTP Program gave a number of webinars including:
  - Action Tracker
  - Appeals Process
  - Blue Book
  - Grants Management
  - Key Decision Point (KDP)
  - Mapping Information Platform (MIP)
  - Program Management
- The Ops Plan won an award! In April 2017, the Ops Plan, won a 2017 GOLD Hermes Creative Award for Strategic and Operational Planning!
- And.........
The 1st Annual CTP Recognition Program was successful so we are now looking to year 2.

The rollout of the CTP Recognition Program was successful with our announcement and award ceremony for the San Antonio River Authority and the Illinois State Water Survey. There was a buzz and energy about the Recognition Program at ASFPM!

Our next step is to continue to market the program and launch the second year.

Our thoughts for 2017 are as follows:

- Start marketing for 2nd Annual CTP Recognition Program in October 2017.
- Start the process to solicit for nominations from the Community of Practice (CoP) at the October 18th CoP General Meeting.
- Collect nominations from October – December 2017.
The 2017 Notice of Funding Opportunity (NOFO) is published and applications are due July 1, 2017

**NOFO**
- The NOFO went live on June 1, 2017
- Application period is 30 days
- If potential grantee does not apply within the 30 days, we will be unable to fund this year
- You have time to continue routing and processing after the 30 days, but application must be in by the deadline (applications are due July 1, 2017)

**CTP To Do List**
- Actively coordinate with CTPs to complete MAS and SOW documents
- Get paperwork together to commit your funding when the funds are transferred to your accounts

**ND Grants Training is Available**
Online training sessions are limited to 65 participants each and registrations will be assigned on a first comes first served basis. Once registered for a training session, we will send registered attendees further instructions and information via email.

**ND Grants Training Dates**
- June 19, 2017, 1:00-3:00 PM ET

**2017 NOFO**
- A PDF of the NOFO is here: [https://www.fema.gov/media-library-data/1496763048993-f3143fe0bbf5059ae28382f4b2f9e6d2/FY_2017_CTP_NOFO_OMB_Final.pdf](https://www.fema.gov/media-library-data/1496763048993-f3143fe0bbf5059ae28382f4b2f9e6d2/FY_2017_CTP_NOFO_OMB_Final.pdf)
- NOFO is posted to the Collaboration Center under [Annual Grant Guidance](https://www.fema.gov/media-library-data/1496763048993-f3143fe0bbf5059ae28382f4b2f9e6d2/FY_2017_CTP_NOFO_OMB_Final.pdf) as well as in the Documents folder.
The CTP Collaboration Center provides the most up to date CTP Program information

- Over 275 CTPs, FEMA staff, and contract staff are registered for the CTP Collaboration Center.

- The site contains
  - Special Announcements
  - CTP Tools and Resources
  - Meeting Notes and Presentations
  - Training Courses and Webinars
  - Best Practices Templates

CTP Collaboration Center Registrants receive the CTP Collaboration Monthly – The CTP Program’s signature publication!

- Please contribute to the CTP Collaboration Monthly!
- Contribute! Email story ideas to: CTPAdmin@riskmapcds.com
- Read it! Register for the CTP Collaboration Center. Visit: http://tinyurl.com/CollaborationSiteRegistration

Figure 1: CTP Collaboration Center
The CTP Program also launched the FEMA-CTP Resource Center.

The FEMA-CTP Resource Center is for internal program communications and information-sharing.

- Features include: CTP Projects, Discussion Board, Point of Contacts Lists and Photos.

We encourage CTPs to post information about their projects.

Figure 2: FEMA-CTP Resource Center
Tools and resources available on the CTP Collaboration Center include:

**Annual Grants Guidance**
The Annual Grants Guidance is on the CTP Collaboration Center. It contains the following information:
- Blue Book
- MAS/SOW documents
- 2017 Notice of Funding Opportunity (NOFO)
- CTP Menu of Measures
Visit: [https://rmd.msc.fema.gov/site/CTP/Pages/Annual-Grant-Guidance.aspx](https://rmd.msc.fema.gov/site/CTP/Pages/Annual-Grant-Guidance.aspx)

**CTP Onboarding Toolbox**
The CTP Onboarding Toolbox is on the CTP Collaboration Center. It currently contains the following information:
- CTP Program Feedback Survey Report
- CTP Program Five-Year Operations Plan
- Grants Management and Program Management Webinars
Visit: [https://rmd.msc.fema.gov/site/CTP/Pages/CTP-Program-Onboarding.aspx](https://rmd.msc.fema.gov/site/CTP/Pages/CTP-Program-Onboarding.aspx)
In the future it will contain:
- Welcome message from the Program
- CTP 101 Course

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CTP Program Five-Year Operations Plan
The Ops Plan Goals are data-driven initiatives developed by a working group of stakeholders.

Figure 1: Ops Plan Goals

- Improving Training and Development
- Implementing Collaboration Strategies
- Enhancing Communications and Local Engagement
- Integrating Performance Measurement
- Evaluating and Developing Risk MAP Tools and Resources

Note: The Community of Practice (CoP) also provided input into the development of the goals as well.

CTP Ops Plan Members

<table>
<thead>
<tr>
<th>Coordinator</th>
<th>CTPs</th>
<th>FEMA</th>
<th>PM Team</th>
</tr>
</thead>
</table>
| Laura Algeo - National CTP Program Coordinator | - Alan Luloff (HQ CTP)  
- Jenn Curtis (Region I)  
- Meg Galloway (Region V)  
- Jamie Huff (Region VIII) | - Brian Koper* (FEMA HQ)  
- Sarah Devaney-Ice* (FEMA HQ)  
- Amanda Siok (Region X)  
- Sean McNabb (Region VIII) | - Alix Shutello  
- Alex Lord  
- David Grant Hill |
Currently number of Ops Plan key actions are already in development and/or implementation

- There are 25 actions which support each goal and objective. A number of those actions (and sub actions) are already complete or in progress.

<table>
<thead>
<tr>
<th>Plan Goals</th>
<th>Items in development (Actions)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Goal 1: Improving Training and Development</strong></td>
<td>Finalize the CTP 101 e-learning course</td>
<td>Due May 2017</td>
</tr>
<tr>
<td></td>
<td>Offer EMI Courses focusing on technology and communications best practices</td>
<td>Tech course complete</td>
</tr>
<tr>
<td></td>
<td>Expand training course options via webinar, in-person, and self-paced training courses</td>
<td>7 webinars completed</td>
</tr>
<tr>
<td><strong>Goal 2: Evaluating and Developing Risk MAP Tools and Resources</strong></td>
<td>Updated Mapping Activity Statements (MAS)/Statements of Work (SOW)</td>
<td>Complete</td>
</tr>
<tr>
<td></td>
<td>Updated CTP Collaboration Center to highlight existing tools and resources</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>Updated the Mapping Information Platform</td>
<td>Due May 2017</td>
</tr>
<tr>
<td></td>
<td>Updated the Blue Book</td>
<td>Complete</td>
</tr>
<tr>
<td></td>
<td>Wrote a proposal to move the LOMR Review Partners Program out of the pilot phase</td>
<td>Complete</td>
</tr>
<tr>
<td><strong>Goal 3: Implementing Collaboration Strategies</strong></td>
<td>Increasing collaboration and transparency via meetings, webinars and conferences (e.g.) ASFPM</td>
<td>In progress*</td>
</tr>
<tr>
<td><strong>Goal 4: Integrating Performance Measurement</strong></td>
<td>Determine how to best utilize the Performance Measures</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>Launched the CTP Recognition Program</td>
<td>Complete</td>
</tr>
<tr>
<td><strong>Goal 5: Enhancing Communications and Local Engagement</strong></td>
<td>Develop a suite of webinars on communications and engagement tools and templates.</td>
<td>In progress*</td>
</tr>
<tr>
<td></td>
<td>Expand communications and engagement knowledge EMI and other conferences</td>
<td>In progress*</td>
</tr>
<tr>
<td></td>
<td>Develop and publish case studies on communications best practices</td>
<td>In progress*</td>
</tr>
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*Long-Term Initiatives

Note: Appendix 1 provides details on all of the goals, objectives and actions
Implementation of programmatic priorities over the next 5 years will look as follows...

**Figure 2: Implementation Plan**

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<tr>
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<tbody>
<tr>
<td>- Develop Training Plan</td>
<td>- Improve MIP</td>
<td>- Develop Outreach Strategies</td>
<td>- Integrate Program Tiers and Quality Metrics</td>
<td>- Develop Planning Matrix</td>
</tr>
<tr>
<td>- Roles and Responsibilities</td>
<td>- Design CTP Collaboration Center</td>
<td>- Design, Develop, and Implement</td>
<td>- Launch CTP Recognition Program</td>
<td>- Identify/Develop Tools</td>
</tr>
<tr>
<td>- Self Assessment</td>
<td>- Update Blue Book</td>
<td>- Introduce program tiers and quality metrics into the NOFD</td>
<td>- Develop Webinars</td>
<td>- Develop Case Studies</td>
</tr>
<tr>
<td>- Offer Flexible Course Schedule</td>
<td>- Rollout Program Tiers</td>
<td>- Design and launch CTP Recognition Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Rollout LOMR Review Partners</td>
<td>- Evaluate and Testing</td>
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<tr>
<td></td>
<td></td>
<td>- Evaluate CTP competencies and FEMA-CTP relationships and accountability</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td>- Monitoring</td>
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**Incorporating Customer Experience (CX) Principles:**
The CTP Program’s 5-Year Ops Plan integrates CX principles into our customized community engagement project planning and customer-focused initiatives.
CTP Community of Practice (CoP) Steering Committee Meeting Recap
A number of new members joined the CoP Steering Committee.

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**CoP Steering Committee Members**

<table>
<thead>
<tr>
<th>2016 Team</th>
<th>2017 Team</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cooperating Technical Partners</strong></td>
<td></td>
</tr>
<tr>
<td>Fay Rubin, RI NH</td>
<td>Dane Bailey, RVII, KS</td>
</tr>
<tr>
<td>Joseph Ruggeri, RII, NJ</td>
<td>Steve Story, RVIII, MT</td>
</tr>
<tr>
<td>David Guignet, RIII, MD</td>
<td>Tiffany Lyden, RVIII, MT</td>
</tr>
<tr>
<td>Carey Johnson, RVI, KY</td>
<td>Maureen Towne, RIX AZ</td>
</tr>
<tr>
<td>Matt Rollins, RVII OK</td>
<td>Jed Roberts, RX OR State</td>
</tr>
<tr>
<td>Katie Ringland, RVII, NE</td>
<td>Sally Cox, RX Alaska DCRA</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FEMA Members</strong></td>
<td></td>
</tr>
<tr>
<td>John Grace, Region I</td>
<td>Jerry Clark, Region VI</td>
</tr>
<tr>
<td>Adie Koby, Region II</td>
<td>Bob Franke, Region VII</td>
</tr>
<tr>
<td>Stephanie Nixon, Region III</td>
<td>Sean McNabb, Region VIII</td>
</tr>
<tr>
<td>Kristen Martinenza, Region IV</td>
<td>Bob Bezek, Region IX</td>
</tr>
<tr>
<td>Greg Tatara, Region V</td>
<td>Amanda Siox, X</td>
</tr>
<tr>
<td></td>
<td>John Grace, Region I</td>
</tr>
<tr>
<td></td>
<td>Adie Koby, Region II</td>
</tr>
<tr>
<td></td>
<td>Sean McNabb, Region VIII</td>
</tr>
<tr>
<td></td>
<td>Bob Bezek, Region IX</td>
</tr>
<tr>
<td></td>
<td>Amanda Siox, X</td>
</tr>
<tr>
<td></td>
<td>Ron Wanhanen, Region VI</td>
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<tr>
<td></td>
<td>Bob Franke, Region VII</td>
</tr>
<tr>
<td></td>
<td>Sean McNabb, Region VIII</td>
</tr>
<tr>
<td></td>
<td>Bob Bezek, Region IX</td>
</tr>
<tr>
<td></td>
<td>Kelly Stone, X</td>
</tr>
</tbody>
</table>

**FEMA Headquarters**

- Laura Algeo
- Vince Brown
- Jennifer Tylander
- Kathleen Smith
- Brooke Connor

**CTP Partners**

- Alan Luloff, ASFPM
- David Knipe, RV, IN
- Tim Murphy, RIX, CA

**PM Team**

- David Hill
- Alix Shutello
- Rose Nicholson
- Mary Curry-Ledbetter

**Red** = Outgoing Member. **Green** = Incoming Member.
FEMA surveyed the CoP Steering Committee before the June Biannual Meeting

FEMA sent a pre-survey to meeting participants before the June 7, 2017 Biannual CoP Steering Committee meeting to gather information to inform discussions at the meeting. The questions related to views and opinions about the topics listed below. Not included in the survey included an update on the LOMR Review Partners Program and specific tools and resources being rolled out this year as part of the CTP Program Five-Year Operation Plan (Ops Plan)

<table>
<thead>
<tr>
<th>Survey Topic</th>
<th>Rating Average</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>The rollout of the 1st Annual CTP Recognition Program</td>
<td>2</td>
<td>Well executed by FEMA</td>
</tr>
<tr>
<td>CTP Program Training and Webinars</td>
<td>2</td>
<td>Training and webinars are in line with what</td>
</tr>
<tr>
<td>FEMA communications (Headquarters and FEMA Regions)</td>
<td>2</td>
<td>FEMA Headquarters communication is good. Regional communications still needs improvement</td>
</tr>
<tr>
<td>Current CTP Stakeholders and Partners</td>
<td>2</td>
<td>Include more stakeholders and send them targeted communications</td>
</tr>
<tr>
<td>Who should be part of the CTP Mentoring Program</td>
<td>2</td>
<td>Definitely should leverage FEMA staff and CTPs</td>
</tr>
<tr>
<td>The application of the CTP Menu of Measures into the 2016 funding cycle</td>
<td>2</td>
<td>Suggestion that we develop different quality questionnaires for different types of projects</td>
</tr>
<tr>
<td>Whether there should be Regional oversight of grants</td>
<td>2</td>
<td>There should if there are enough resources in the Region to do so.</td>
</tr>
<tr>
<td>The design and organization of the CTP Collaboration Center</td>
<td>2</td>
<td>Team still had trouble navigating the site, but after a live demonstration the Steering Committee felt more comfortable.</td>
</tr>
<tr>
<td>The efficacy of the CTP Collaboration Monthly</td>
<td>2</td>
<td>The CTP Collaboration Monthly is a good communications tools. We should always strive to include as many best practices as possible.</td>
</tr>
</tbody>
</table>

Rating Scale: 1 = Very Satisfied. 2 = Satisfied. 3 = No Opinion. 4 = Dissatisfied. 5 = Very Dissatisfied

Note: The CoP Steering Committee agreed to meet quarterly to discuss these initiatives.
The next steps for the CTP Steering Committee will revolve around operational planning.

The CoP Steering Committee will sign up to join subgroups which cover the following topics listed below. The group will meet in October before the next CoP General Meeting (to be scheduled on October 18, from 2:00-4:00PM ET)

<table>
<thead>
<tr>
<th>CoP Steering Areas of Focus:</th>
<th>Anticipated Goals and Outcomes of Each Subgroup</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal 1: Training development and program competency</td>
<td>Launch CTP Training Program including the self assessment tool and formal training plan</td>
</tr>
<tr>
<td>Goal 2: Program Tools and Resources: Rollout and growth of the LOMR Review Partners Program</td>
<td>Depending on FEMA Headquarter review, this subgroup will focus on the development and rollout of the program</td>
</tr>
<tr>
<td>Goal 2: Program Tools and Resources: Improving usability for the CTP Collaboration Center (and FEMA-CTP Resource Center)</td>
<td>Continue to focus on site usability</td>
</tr>
<tr>
<td>Goal 3: Developing a communications and outreach plan to increase collaboration and transparency; includes partner outreach</td>
<td>Develop a more formal communications and outreach Standard Operating Procedures document for headquarters and the FEMA Regions</td>
</tr>
<tr>
<td>Goal 3: Advance the CTP Mentoring Program</td>
<td>Formally launch the mentoring program and leverage the Visit <a href="http://tinyurl.com/FEMA-CTPResourceCenter">http://tinyurl.com/FEMA-CTPResourceCenter</a></td>
</tr>
<tr>
<td>Goal 3: Advance the CTP Recognition Program</td>
<td>Design and develop the rules of engagement for the 2\textsuperscript{nd} Annual CTP Recognition Program</td>
</tr>
<tr>
<td>Goal 4: Analyzing and evaluating Risk MAP actions measures and CTP Program Performance Measures</td>
<td>Develop more clarity for the FEMA Regions around performance measures.</td>
</tr>
<tr>
<td>Goal 5: Incorporating more CERC products. This includes webinars, publish case studies on communications best practices and other training</td>
<td>Develop more Best Practices examples and create visibility around these and other tools CTPs can leverage</td>
</tr>
</tbody>
</table>
New CTP tools and resources include the CTP Program FY16 Snapshot

The CTP Program FY 16 Snapshot was distributed at ASFPM.

This document provides a quick overview of the CTP Program and identifies funding levels for each Mapping Activity Statement and Statement of Work (MAS/SOW):

1. Flood Risk Projects
2. Program Management
3. Community Outreach
4. Special Projects
5. LOMR Review Partners

The FY 16 Snapshot also provides information about the CTP Program Five-Year Operations Plan, Funded organizations by partner type and much more. Visit the CTP Collaboration Center: [http://tinyurl.com/FY16Snapshot](http://tinyurl.com/FY16Snapshot)

......or download a PDF the document directly (click [here](#))
CTP Training and Announcements
CTP 101 Course Update:
The CTP 101 Course completed the testing phase and is being loaded into the Emergency Management Institute’s Learning Management System (LMS)
The course is on schedule to release by mid-July. C

For more information on these and other upcoming training opportunities, visit the CTP Collaboration Center. Register by going to: http://tinyurl.com/CollaborationSiteRegistration

As a reminder, the CTP Program has the following webinars available on the CTP Collaboration Center. Please submit your ideas for future webinars to Rose Nicholson (Nicholson_Rose@BAH.com)

- Action Tracker
- Appeals Process
- Blue Book
- Grants Management
- Key Decision Point (KDP)
- Mapping Information Platform (MIP)
- Program Management
Questions?

Contact:
Laura J Algeo, PE
National CTP Program Coordinator
FEMA – FIMA- Risk Management
Office: 202-212-1054
Cell: 404-909-5258
Laura.Algeo@fema.dhs.gov